

JANUARY 10, 2022

WISE COUNTY COMMISSIONERS' COURT MEETING

On this the 10th day of January, A.D., 2022 at 9:00 A.M. came on to be had a Regular Meeting of the Commissioners' Court of Wise County, Texas held in the County Court at Law Court Room (3rd) Floor in County Courthouse of said County in the town of Decatur with the following members present and presiding:

J.D. Clark	County Judge
John "Biff" Hayes	Commissioner, Precinct No. 1
Kevin Burns	Commissioner, Precinct No. 2
Danny Lambert	Commissioner, Precinct No. 3
Gaylord Kennedy	Commissioner, Precinct No. 4

Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court when and where the following proceedings were had, to-wit:

All attachments referred to in the minutes of the Wise County Commissioners' Court are designated original or copy and are provided at the time of action by the Court unless otherwise indicated by provider.

County Judge Clark votes aye on all agenda items unless otherwise indicated.

- 1) Clark called the meeting to order at 9:00 AM. All court members were present.
- 2) Invocation
- 3) Pledge of Allegiance
- 4) Community Forum: None
- 5) Correspondence:

Clark (verbal) re: January 24, 2022 Texas A&M Agrilife Annual Interpretive Luncheon at 11:30 AM in the Wise County Ag Extension Office.

Clark (verbal) re: February 14, 2022 Wise County Council on Alcohol and Drug Abuse annual luncheon at 12:00 PM at the First United Methodist Church (Decatur) Fellowship Hall.

- 6) Precinct Cooperation/Coordination:

Clark requested the commissioners provide lists of high priority equipment requests as well as cost estimates to him and County Auditor Ann McCuiston within the next few weeks as Clark and McCuiston are working on a project package for large equipment for the Precincts and Public Works.

7) Plats:

Motion made by Burns seconded by Lambert and unanimously adopted by the Court to approve the following plats, as presented and with variances noted.

Estate of Bison Creek, Final Acceptance Lots 1-11, Block 1 located in Precinct No. 1, as presented, including a letter of general conformance from Kimley-Horn and Associates. (See attachment)

The Iron Cactus, Preliminary Plat, Lots 1-6, Block 1 located in Precinct No. 1, as presented, including a letter of conformance from Wise County Development Services. (See attachment)

Grimes Addition, Final Plat, Lots 1 & 2, Block 1 located in Precinct No. 2, as presented granting a variance on a drainage plan and including a letter of conformance from Wise County Development Services. (See attachment)

Las Brisas, Replat for Lots 9R and 10R, Block F, Phase 2, located in Precinct No. 2, as presented, granting variances for road frontage, drainage plan and lot size, and including a letter of conformance from Wise County Development Services. (See attachment)

Pierce Estates, Replat for Lots 3R-1 and 3R-2 located in Precinct No. 3, as presented, granting variances for road frontage and drainage plan, and including a letter of conformance from Wise County Development Services. (See attachment)

Smittwood, Final Plat, Lots 1-3, Block 1 located in Precinct No. 3, as presented, granting variances for shared access driveway and drainage plan, and including a letter of conformance from Wise County Development Services. (See attachment)

8) Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to approve the Western Surety Company Official Bond and Oath Continuation Certificate for Bond No. 71626388 for Sabra Srader as Wise County Election Administrator for a term beginning January 1, 2022 and ending December 31, 2022, as presented. (Original certificate is filed in Official Bond and Oath Records by the Wise County Clerk.)

9) Motion made by Burns seconded by Lambert and unanimously adopted by the Court to approve the Western Surety Company Official Bond and Oath Continuation Certificate for Bond NO. 15103136 for Chad Davis as County Engineer, County of Wise for a term beginning January 1, 2022 and ending December 31, 2022, as presented. (Original certificate is filed in Official Bond and Oath Records by the Wise County Clerk.)

10) Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to approve the reappointment/appointment recommendations to the Wise County Emergency Services District No. 2 Board of Directors, as follows:

- Robert Grantham (one two-year term)
- Roger Guinn (one two-year term)
- Kenny Hudson (one two-year term)
- Walter Harvey (one one-year term)
- Mark Martin (one one-year term). (See attachment)

11) Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to approve the following appointments to the Bridgeport TIRZ #1 and #2 Boards: Pct. 2 Commissioner and County Judge to TIRZ #1; and, Precincts No. 2 and 4 Commissioners to TIRZ #2. (No attachment)

12) Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to appoint Sabra Srader, Wise County Election Administrator as the Early Voting Clerk for the Tuesday, March 1, 2022 Primary Elections. (No attachment)

13) Motion made by Lambert seconded by Hayes and unanimously adopted by the Court to approve the Wise County Court Office Building (308 W Main Street – North Entrance) to serve as the main early voting polling location for the Tuesday, March 1, 2022 Primary Elections. (See attachment)

14) Motion made by Hayes seconded by Burns and unanimously adopted by the Court to approve the dates, times, and locations for the early voting period and Election Day for the Tuesday, March 1, 2022 Primary Elections as recommended and approved by the Wise County Election Board, as presented. (See attachment)

15) Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to authorize Wise County Election Administrator Sabra Srader to enter into a joint contract for election services with the Wise County Democratic and Republican Party Chairs for conduct of the Tuesday, March 1, 2022 Primary Elections. (No attachment)

16) Motion made by Burns seconded by Hayes and unanimously adopted by the Court to approve the language addition revision to the Wise County Fund Balance Policy for FY2022 with the only change being the attachment list of funds. (See attachment)

Clark noted that the county is currently at 20% in reserves which meets the Wise County Fund Balance Policy requirement.

17) Donations:

Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to accept the following donations with the courts thanks:

- Margarete Roberts \$300.00 to the Wise County Sheriff's Office
- Vivian Austin \$500.00 to the Wise County Sheriff's Office

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- Wise County Choice Custom Meats \$200.00 gift card to Emergency Medical Services (EMS).
- List of items donated by Wise County Water Control and Improvement District to 911 Addressing. (See attachment)

18) Bids:

Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to accept the name change for court record from O'RourkePetroleum to Mansfield Service Partners for bulk fuel purchases. (See attachment)

Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to approve the disposal of old uniforms by Office of Emergency Management (No attachment)

Burns discussed the proposed purchase of a road widener that connects to a skid steer. Burns stated the purchase is under \$50,000.00 and will be from a sole source vendor. The court discussed this for use by all precincts. No action taken or required by the court for this item.

19) Consent Agenda Item:

a) Minutes: December 13, 2021 (No attachment)

b) Department Head Reports:

Items submitted in Dropbox but not provided for court record. (No attachments)

- Wise County Asset Control Report for October 1, 2021 through December 31, 2021. (See attachment)
- Treasurer's Report for November 2021 (See attachment)
- County Clerk re: Texas Department of State Health Services 2021 Exemplary Five-Star Award and recognition of Deputy Local Registrar Vicky Gaona (See attachment)
- County Clerk re: recognition of work of Systems Administrator Steven Melton; County Auditor Ann McCuiston; County Treasurer Katherine Hudson; and, Chief Deputy Clerk Amanda Knox in implementing SB41 fees effective January 1, 2022. (No attachment)
- Clark and Hudson re: Emergency Paid Sick Leave and whether to allow 80 hours per employee for 2022.

Hudson stated this time will be available for employee use if the employee tests positive for COVID-19 or a member of their household tests positive (with proof of test) and the employee must quarantine. Hudson stated that 144 people out of 425 used the Emergency Paid Sick Leave

in 2021. Hudson continued that there are currently 23 county employees with active cases at this time. Hudson and the court discussed current CDC guidelines for quarantine (5 days).

Hudson asked the court if the court wants to add Emergency Paid Sick Leave to the county employee handbook or bring this item back annually? The court agreed annually.

- Clark discussed previous discussion regarding the Poor Farm property on FM 51 South. Clark stated the east side of Renshaw Park (owned by City of Decatur) abuts the County Poor Farm. Clark discussed prior court approval for the City of Decatur to do an exploratory study to see what that property could be used for. Clark continued that the city has performed exploratory work for that property. Clark stated City of Decatur envisions use of that piece of land for hike/bike trails; a dog park; connected walking trails; and, food truck area as expansion of park services. Clark continued that City of Decatur included an encroachment agreement requested by a gas well company. Clark requested with the court's permission to begin the legal portion of this process with Commissioners Court Attorney Thomas Aaberg to determine a lease agreement. Clark stated legal documents will come back to court for consideration of approval.
 - County Auditor Ann McCuiston noted the Public Works Department audit letter included in the Auditor's Report. McCuiston suggested Clark, McCuiston, and County Treasurer Katherine Hudson sit down with Public Works Director Joey Highfill about the daily deposits.
 - McCuiston verbal re: IRS reimbursement for mileage increased from \$0.56 to \$0.585; IRS Reimbursement meal increased from \$56.00 to \$59.00 per day.
- b) Budget Amendments: FY22-04 for various line items. (No attachments)
- c) Capital Expenditures: None
- d) Claims/Payroll: registers provided in Dropbox. (No attachments)
- e) Utility Requests:
Vermeer for Kyle Erwin on CR 4227 located in Precinct No. 3 (See attachment; no attachment provided for court signature approval)
- f) Contracts and Interlocal Agreements:
(Original Contracts and Interlocal Agreements are filed in the Asset Control Office by Diana Allen)
- Renewals List: Lexisnexis Accurint and Atacraids for Wise County Sheriff's Office; Tyler Technologies Court Payment Agreement County Clerk. (See attachment)

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- Fully Executed (list): Rhome Public Library; Fire Departments – Runway Bay and Cottondale (See attachments)
- Tarrant Regional Transportation Coalition (See attachment)
- Regional Public Defender Office Interlocal Agreement (No attachment)
- Otis Elevator Packing Replacement (No attachment)
- Verbal re: Wise County Sheriff's Office telephone contract; cancel current contract with Centurylink and amend the current contract with ENA phone company so the Sheriff's Office has the same phones as all county offices. Melton commented there is a \$1,800.00 cancelation fee to leave the Centurylink contract and there will be additional fees on the ENA contract for phone lines. (No attachment)

Motion made by Lambert seconded by Burns and unanimously adopted by the Court to approve all items under the consent agenda item, as presented and with changes noted.

20) Project Agreements for Road Repair:

Motion made by Hayes seconded by Burns and unanimously adopted by the Court to approve the project agreements for road report for:

- City of New Fairview for Pioneer Road located in Precinct No. 1 (No attachment)
- U.S. Forestry Service (renewal) for hauling base located in Precinct No. 2 (No attachment)

21) Hazard Mitigation:

Emergency Management Coordinator Cody Powell discussed the Residential Safe Room Program run by NCTCOG. Powell stated that the program is a 50/50 match where grant funds pay for half and the resident pays the other half. Powell stated there is no county match for this grant program.

Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to request that the Office of Emergency Management apply for and administer the grant process for a Wise County Residential Safe Room Program. (No attachment)

22) Right-of-Way Improvements:

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Motion made by Burns seconded by Lambert and unanimously adopted by the Court to approve the following right-of-way improvement requests:

- Rick King on Preskitt Road in Precinct No. 2 for drainage issues. (No attachment)
- Stacy Dickey 422 CR 4680 in Precinct No. 3. (See attachment)

23) Burn Ban:

Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to enact a 90-day burn ban prohibiting outdoor burning in unincorporated areas of Wise County (full ban) with the exception of the cooking and welding guidelines as stated in the ban. (See attachment)

Clark noted that if changes occur during the 90-day ban then the County Judge; Commissioners Court; or the Fire Marshal can rescind the current ban.

24) Committee Reports:

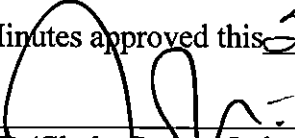
Burns commented about his running for and the upcoming election of a person to the policy committee of the Texas Urban Counties.

25) Clark stated the next county holiday as Monday, January 17, 2022 for Martin Luther King, Jr. holiday.

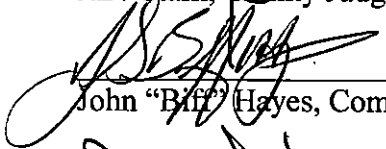
26) Clark announced the next meeting as Monday, January 24, 2022.

27) Clark adjourned the meeting at 9:52 AM, there being no further business to be had by the court.

Minutes approved this 24th day of January, 2022, as printed.




J.D. Clark, County Judge, Wise County



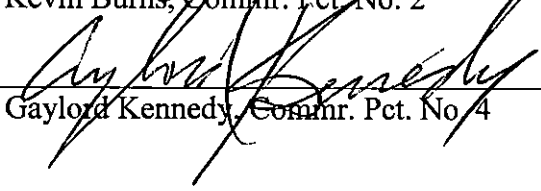
John "Biff" Hayes, Commr. Pct. No. 1



Kevin Burns, Commr. Pct. No. 2

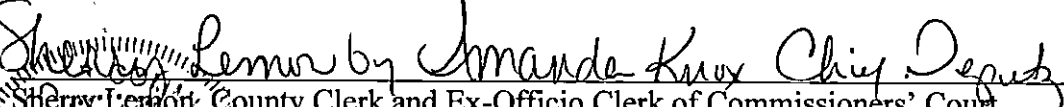


Danny Lambert, Commr. Pct. No. 3.

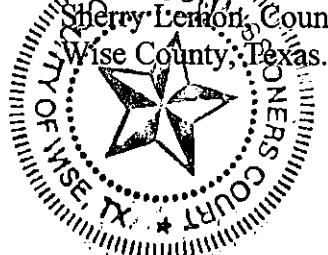


Gaylord Kennedy, Commr. Pct. No. 4

ATTEST:



Sherry Lenton, County Clerk and Ex-Officio Clerk of Commissioners' Court,
Wise County, Texas.



The Wise County Commissioners' Court adopted revised *Rules of Procedures, Conduct & Decorum at Meetings of Wise County Commissioners' Court* on March 25, 2019.